



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS


17 September 2024

**UNNUMBERED MEMORANDUM**

**ALLOCATION OF CLASSROOM PER SCHOOL FOR LIBRARY FACILITY**

To: Schools Division Superintendents  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. In reference to the Memorandum from the Office of the Undersecretary for School Infrastructure and Facilities titled "**ALLOCATION OF CLASSROOM PER SCHOOL FOR LIBRARY FACILITY**" to enhance both physical and digital learning resources in schools and align with the United Nations Sustainable Development Goals (UN-SDG) for quality education, Regional Directors are instructed to ensure that every school allots at least one (1) classroom as library.
2. In addition, establishing provision of spaces intended for library services with a seating capacity of at least 10% of the schools' student population ensures compliance with the school library standards.
3. In connection, this Office requests all schools to accomplish this link <https://tinyurl.com/2024Schools-with-ExcessRoom> to determine and validate schools with excess classroom which may be converted to a library facility in adherence to DepEd Order No. 56, s. 2011 on or before September 20, 2024.
4. For information, guidance and widest dissemination.

  
**MARITES A. IBAÑEZ, CESO V**  
Schools Division Superintendent

AME/ Allocation of Classroom Per School for Library Facility  
S2-108894/ Sep 17, 2024



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Republic of the Philippines  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR SCHOOL INFRASTRUCTURE AND FACILITIES

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of Batangas  
SDS OFFICE  
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**MEMORANDUM**

**TO :** REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS  
REGIONAL ENGINEERS  
DIVISION ENGINEERS

**FROM :** *Epimaco V. Densing III*  
**EPIMACO V. DENISING III**  
Undersecretary for School Infrastructure and Facilities

*Gina O. Gonong*  
**GINA O. GONONG**  
Undersecretary for Curriculum and Teaching

**SUBJECT :** ALLOCATION OF CLASSROOM PER SCHOOL FOR LIBRARY FACILITY

**DATE :** AUGUST 30, 2024

To enhance both physical and digital learning resources in schools and align with the United Nations Sustainable Development Goals (UN-SDG) for quality education, Regional Directors are instructed to ensure that every school allots at least one (1) classroom as a library. This can be accomplished either by converting an existing excess classroom or by allocating a new classroom in the case of new construction projects.

In addition, establishing provision of spaces intended for library services with a seating capacity of at least 10% of the schools' student population ensures compliance with the school library standards contained in DepEd Order No. 56, s. 2011.

For any questions or concerns regarding this matter, please contact **Mr. Marlon G. Ompoc** of the **Bureau of Learning Resources - Quality Assurance** at **8634-1054** or via email at [marlon.ompoc@deped.gov.ph](mailto:marlon.ompoc@deped.gov.ph). Alternatively, you can reach **Ms. Kianna Gonzales** of the **Education Facilities Division** at **8638-7110** or via email at [ousif.efd@deped.gov.ph](mailto:ousif.efd@deped.gov.ph).

For compliance.

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